

10

Sending Tax Returns, Applications, Etc.

After attaching an electronic signature, send the tax return, application, etc., to the reception system.

This chapter describes how to send a tax return, application, etc.

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Send a tax return, application, etc.

Send a tax return, application, etc., with electronic signatures attached to the reception system, and check an immediate notice. Also, after a while since you sent it, a reception result is stored into the message box. Wait for a while, log in to the reception system again, and then view the information stored in the message box.

➔  "11 Checking Reception Results"

Display the "Sendable document list" screen

You send a tax return, application, etc., with the "Sendable document list" screen. In this screen, tax returns, applications, etc., whose status is "Sendable" are displayed. You can display the "Sendable document list" screen with one of the following procedures:

- Display from the menu button
Select [Send] from [Send].
- Display from the menu bar
Select [View] - [Sendable document list].



Note

Since additional sending procedures cannot be performed alone, they are not displayed in the "Sendable document list". Send them from the message details (reception notice) of the original tax return, application, etc.

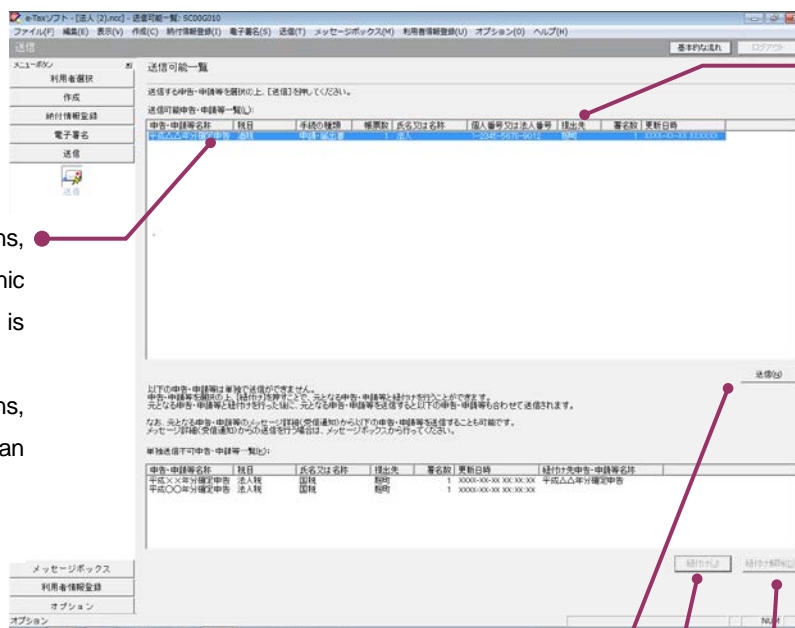
➔  Page 186 "Additionally send an appendix, etc."

Procedures of local submission applications (unification dedicated data for electronic submission of legal records in which withholding slips and payment reports of employment income, public pension, etc., are simultaneously submitted via eLTAX) are not displayed in the "Sendable document list" because they cannot be sent. Use PCdesk, etc., provided by eLTAX to send them.

What you can do in the "Sendable document list" screen

You can perform the following operations in the "Sendable document list" screen.
For a description of each operation, refer to the corresponding page.

Tax returns, applications, etc., for which electronic signature attachment is complete are displayed.
You can check tax returns, applications, etc., that can be sent.



Click to sort data in ascending/descending order of the clicked item.

Click to send a tax return, application, etc., to the reception system.

➡ " 10-1

Click to link a tax return, application, etc., with image data of attachments.

➡ "19-2 Send a tax return, application, etc., and image data of attachments simultaneously"

Click to release a linkage between a tax return, application, etc., and image data of attachments.

Each operation is described on the following pages.

10-1

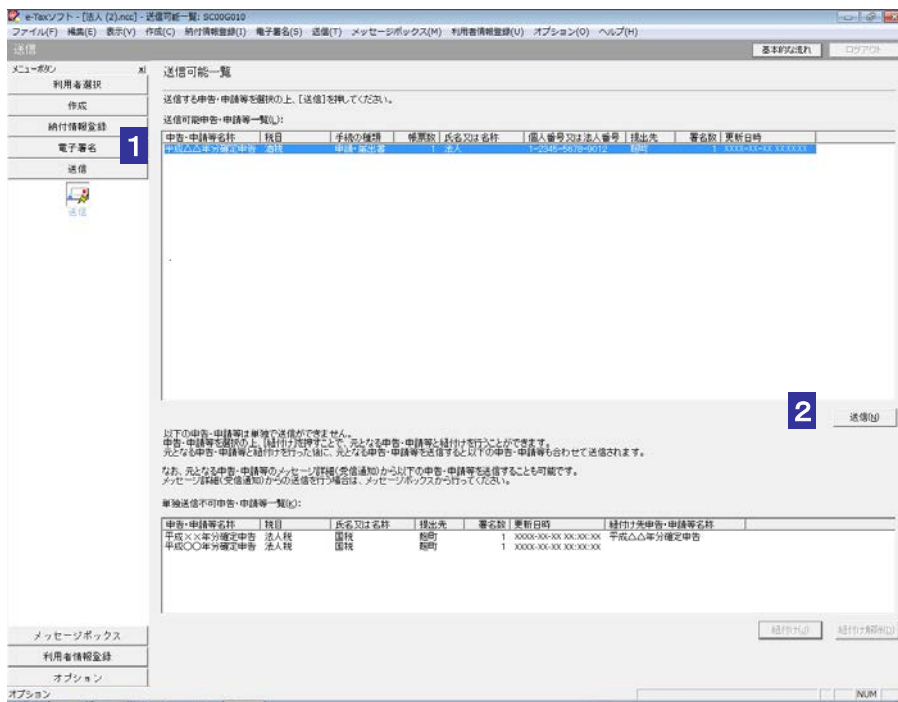
Send a tax return, application, etc.

Check tax returns, applications, etc., that can be sent and send one to the reception system.

Steps

1. Select a tax return, application, etc.
2. Click [Send].
3. Log in to the reception system.

- 1** In the "Sendable document list" screen, select a tax return, application, etc., you want to send.



- 2** Click [Send].

A sending confirmation message will appear.

- 3** Check the message, and then click [OK].

The login screen of the reception system will appear.



The login screen will not appear when you have already logged in to the reception system.

Note Omit steps **4** and **5**.

4 Enter the "PIN".

5 Click [OK].

The sending of the tax return, application, etc., will be started and the progress will be displayed.

After the sending is complete, the dialog will close and the "Immediate notice result display" screen will appear.



Check the immediate notice result.

➡📖 "10-2 Check an immediate notice

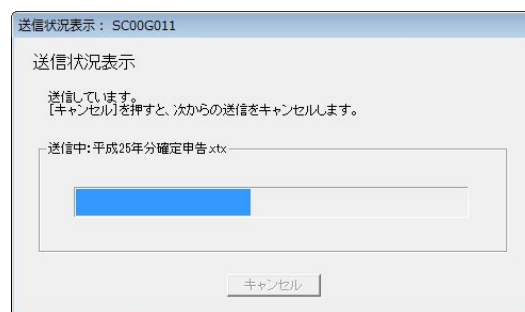


To send tax returns, applications, etc., consecutively

In the "Sendable document list" screen, you can select multiple tax returns, applications, etc., by selecting them while pressing the "Ctrl" key or "Shift" key. After selecting multiple documents, click [Send] to send the selected tax returns, applications, etc., consecutively.

The sending progress will be displayed. To stop sending, click [Cancel].

The sending of the subsequent data will be canceled.




An immediate notice result shows results of all the tax returns, applications, etc., that were sent.

Hint



If a pre-sending check error appears when you send

When you select procedures that do not require any electronic signatures and click "Send" in the "Sendable document list" screen, the pre-sending check will be conducted. If there are omitted or invalid items in the tax return, application, etc., a pre-sending check error appears. Edit the statement shown in the error with the "Edit a statement" screen to correct the errors, and then send it again.

Incidentally, if "Schema check error" appears, take countermeasures referring to  "A schema check error has occurred" in "Troubleshooting" in the operation help of the e-Tax software.

10-2

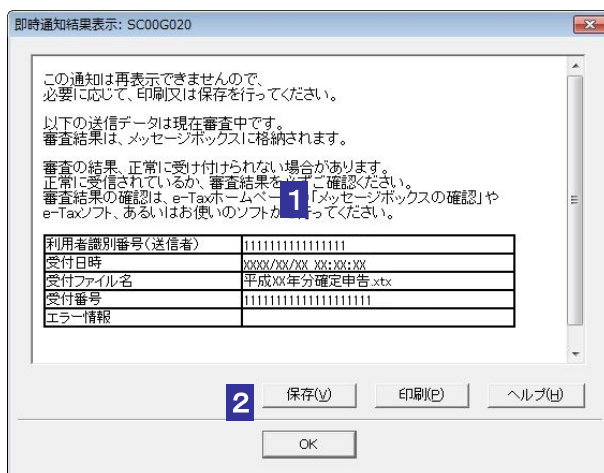
Check an immediate notice

When the sending of the tax returns, applications, etc., is complete, the reception system immediately notifies you about the sending result (immediate notice). You can save or print the immediate notice as necessary.

Step

1. Check an immediate notice.

When the sending of tax returns, applications, etc., is complete, the following screen will automatically appear.



1 Check information of the immediate notice result.

2 Click [OK].

The dialog will close and you will return to the "Sendable document list" screen.



Note

The information displayed in the screen cannot be displayed later again. We recommend that you "Save" or "Print" it.

➔ Page171 "Save an immediate notice"

➔ Page172 "Print an immediate notice"



Hint

After a while, a reception result from the reception system is stored into the message box.
Check details in the message list.



Check a reception result in the message box.

➔  "11 Checking Reception Results"



If an error message appears when you send tax returns, applications, etc.

In this notice, if there are any messages stating that data was not received correctly, check the content of data, correct it, and then send it again.

When you cannot solve the problem, contact the help desk.



When an error message "Make sure that the entered user identification number is that of the person who files the tax return." appears

Check the content of data, correct it as necessary, and then send it again.

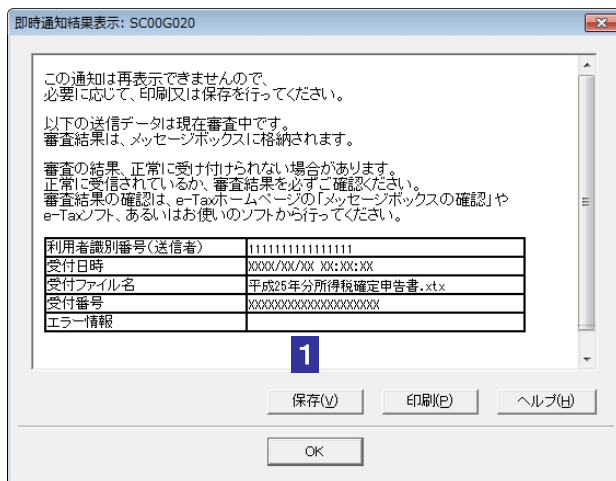
When you checked the content of data and found nothing to be corrected, you can send it without changing. In such a case, the following confirmation screen will appear.

Select the [Confirmed] check box, and then click [OK] to send again.

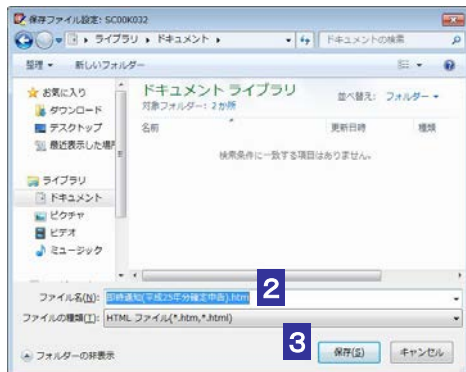
Save an immediate notice

Save an immediate notice result for tax returns, applications, etc., you sent as necessary.

- 1 Click [Save] in the [Immediate notice result display] screen.



- 2 Specify a save location, and then enter a file name.



- 3 Click [Save]

The immediate notice result will be stored into the specified save location and you will return to the "Immediate notice result display" screen.



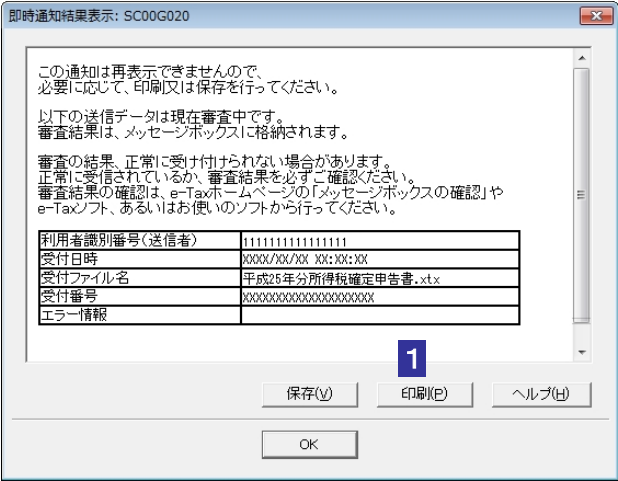
Hint

The immediate notice result file is saved as an HTML file (with the extension .htm).

Print an immediate notice

Print an immediate notice result for tax returns, applications, etc., you sent as necessary.

- 1 Click [Print] in the [Immediate notice result display] screen.



The immediate notice result will be printed.